

## EJ IWG Strategy and Implementation Committee Meeting

January 25, 2017, 10:30am – 11:30am

**Teleconference:** Ex. 6 - Personal Privacy

**MEETING GOALS:** To discuss action items from Jan. 11 meeting and FY 16/FY 17

### Team Members

- Cynthia Ferguson (DOJ/Co-chair)
- Marsha Minter (EPA/Co-chair)
- Evelyn Britton (GSA)
- Jeanine Finley (EPA)

### AGENDA

10:30am Roll Call/Welcome

10:35 Recap of Jan, 11 2017 Meeting/ Notes in Jeanine's 1-11 email

10:40 January 26 EJ IWG Monthly Meeting Agenda

EJ IWG Update

FY 16 Reporting-

10:45 Draft FY 16 Framework for Collaboration Accomplishments Report (Attachment)

- We prepared a draft of the 2016 report, we have shared it with the EJ IWG for discussion at the monthly meeting on Thursday 26<sup>th</sup> 2017

Draft (Internal) FY 17 Framework for Collaboration Priorities (Attachment)

- A document with the complete list of priorities has also been circulated and will be discussed at the monthly meeting.

FY 16 Accomplishments Report Timeline

- Sr. Reps Concurrence/Final Comments Due Feb. 13
- Finalize Report
- Post Report- Mid/Late February

11:00 FY 17 Meetings

- Celebration/Desserts? Discuss the idea of having a IWG celebration around the time of the NEJC, will try to get an idea of who will be in town.
- February meeting: Potential topic area, interagency activities to

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address lead disparities

- March 16 Community Spotlight- community spotlight focusing on women's health
- April 20 (Earth Day)
- Senior Reps/Leadership Meeting: will inquire about EPA leadership involvement with new administration and planning a meeting in the spring

11:10 NEJC Committee Chair Meeting (Doodle Poll)

11:15 Cross Committee Collaboration:

- Marsha would like to tap someone to help with looking at how to improve committee cross-fertilization, this effort can feed into the committee chair collaborations and the new framework for collaboration  
Select a coordinator

11:20 MAX. GOV

- Administrator: Cynthia Ferguson
- Compile Administrators List/ Schedule Training/Provide Access Instructions
- Provide links on EJ IWG monthly agenda

11:25 NEJAC Questions/Responses (Attachment)

- Marsha and Cynthia have been collecting responses to the NEJAC comments and will have them completed soon.

Next Steps/Future Topics

- EJ IWG Duties in Performance Standards
- Increasing membership in EJ IWG committees
- Tracking Progress

### **Next meeting**

2 and 4<sup>th</sup> Wednesdays @ 10:30am

### **Pending Tasks**

SOPs (Community Spotlight, Concept/Concurrence, Succession)

Cross Cutting Issues (Climate equity terminology)

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Analysis of Accomplishment Reports/Strategic Plans

Tracking Framework Deliverables/EOY Progress Template

Monthly Meetings (Issue Specific i.e. youth, lead, Committee Chairs)

MAX.GOV

Agency EJ Missions

Reflections/Lessons Learned from former IWG members (Nov. Meeting)

International